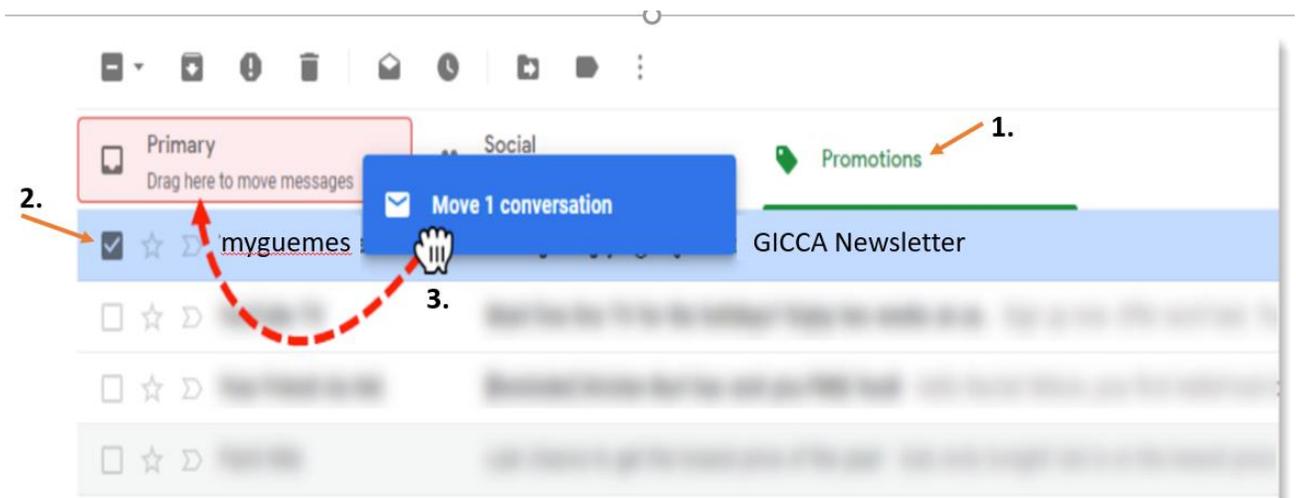


Not finding the GICCA monthly newsletter (from myguemes) in your email Inbox? Unfortunately, re-subscribing will not solve this problem. But the following TIP will.

If you HAVE BEEN RECEIVING the GICCA monthly newsletters but can't find the most recent issue in your Gmail Inbox, perhaps you've accidentally "swiped" it into the Archive (from your phone, most likely). To find archived newsletters in Gmail, open the **All Mail** folder (in the folder list in the left-hand column) and search for "GICCA Newsletter". OR, perhaps you've accidentally deleted your newsletter, in which case you will find it in your **Trash** folder. In either of these cases, subsequent newsletters should appear in your Inbox without further action.

If you've previously signed up for GICCA newsletters but HAVEN'T BEEN RECEIVING THEM in your Inbox, please check your email **Spam** folder or your Gmail **Promotions** tab.

- Newsletters found in **Spam** folders can be marked as "Not Spam." There are different ways of doing this for different email interfaces but this should be fairly obvious and straight-forward. In Gmail, it's as simple as going to your Spam folder (in the folder list in the left-hand column), selecting the newsletter by hovering over it and clicking the *right-hand button* on your mouse or other pointing device and then selecting "Not Spam" from the menu that appears. Future GICCA newsletters should then appear in you Inbox.
- If your Gmail browser is configured to display a **Promotions** tab, you may find your GICCA newsletter here. If you prefer GICCA newsletters to come directly to your **Primary** mailbox (Inbox) instead of your Promotions tab, the following simple fix is for you.
 - 1) Go to your Gmail **Promotions** tab and scroll down or use the Search function to find a GICCA newsletter (from myguemes).
 - 2) Click the box to the left of the email
 - 3) Drag this message to the **Primary** tab at the top of your mailbox.
When you do so, you'll get a prompt asking if this is where you'd like future emails from myguemes@gmail.com to land. Click "Yes" to easily find all future GICCA newsletters in your **Primary** mailbox/inbox.



There are other actions that can be taken if the above does not resolve this issue. Please [Contact Us](#) if further assistance is needed.

Thank you for your interest and support.